

sqli

Privacy Policy **Access to premises**

Classification : [C0 - Public]

Version - 2025

SQLI Nordics AB ("**SQLI**") considers that the protection of your personal data and the respect of your privacy are key issues to which it intends to pay particular attention.

Accordingly, this privacy policy (hereinafter the "**Policy**") is intended to inform you about the processing that is carried out with your personal data when you access SQLI's premises (hereinafter the "**Premises**").

SQLI Nordics AB, whose registered office is located at Kyrkogatan 26, 411 15 Gothenburg, registered under the number 556646-1876, is responsible for processing your personal data (hereinafter "**we**", "**us**", "**our**").

1 What personal data do we collect?

In connection with your visit, we process the following categories of personal data:

- identification data: surname, first name, e-mail address, telephone number, license plate, ID;
- data relating to your professional life: position held, field of activity, identity of your employer;
- data relating to the date and time of entry to and exit from the Premises;
- data relating to the reason for your visit to our premises; and
- data relating to access to the "SQLI-GUEST" WIFI network: access code, place of connection, MAC address, IP address, time stamp of connection, data relating to traffic generated by the user, in particular communication data.

Generally, the communication of your personal data is compulsory, without which we would not be able to give you access to our Premises.

In any case, we will inform you when the communication of your personal data is compulsory.

Such data will only be processed to the extent legally permitted and necessary to the exclusion of any other incompatible purpose. Specific measures will be taken to ensure that the processing of such data remains limited to the strict minimum.

Furthermore, if you are required to communicate personal data of third parties to us, you undertake to ensure that such persons have been duly informed of the processing of their personal data in accordance with this Policy and, where required, have consented to the processing of their personal data.

2 How do we collect your personal data?

SQLI collects personal data directly from you.

3 Why do we use your personal data?

The table below shows the purposes for which SQLI processes your personal data and, for each of them, the legal basis for the processing in question:

| PURPOSE | LEGAL BASES | DATA CATEGORIES |
|--|---|--|
| Control access to our premises, including the creation of visitor access badges. | The processing is carried out by virtue of our legitimate interest in maintaining the safety of property, our employees and any person visiting our Premises. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life; • date and time of visit; and • data relating to the reason for your visit. |
| WIFI access for visitors to SQLI premises. | The processing is carried out by virtue of our legitimate interest in providing and managing WIFI access for visitors to SQLI's premises. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life; • date and time of visit; and • access data for the "SQLI-GUEST" WIFI network. |
| Manage any potential or actual disputes with you or third parties. | Processing is carried out by virtue of our legitimate interest in defending our interests, including by legal means. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life; • date and time of visit; and • data relating to the reason for your visit. |

In any event, please note that we will not process your personal data for any other purposes that are incompatible with those mentioned above.

4 With whom do we share your personal data?

As part of our processing operations, we may communicate your personal data to the following categories of recipients:

- authorized members of our personnel in charge of security on the premises concerned and/or equipment maintenance operations.
- service providers, suppliers, agents and co-contractors (for example, IT service providers), to the extent necessary to pursue the purposes defined in this Policy.
- competent courts, law enforcement agencies, public authorities, government agencies and public entities, where applicable.

Regardless of the recipient, we will only disclose your personal data on a strictly need-to-know basis and only to the extent required to achieve the purposes identified in this Policy.

We do not sell your personal data.

5 Do we transfer data outside the European Economic Area (EEA)?

We do not transfer your personal data outside the European Economic Area.

6 How long do we keep your personal data?

We keep your personal data for no longer than is necessary for the purposes of the processing concerned.

In other words, this means that the personal data retention periods we apply vary according to the purpose for which SQLI processes the data in question. The table below shows how long your personal data will be kept for each purpose:

| PURPOSE | DATA CATEGORIES | SHELF LIFE |
|--|--|--|
| Control access to our premises, including the creation of visitor access badges. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life ; • date and time of visit; and • data relating to the reason for your visit. | We will keep your personal data for a maximum of 3 months from the date of your visit. |

| | | |
|--|---|---|
| WIFI access for visitors to SQLI premises. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life ; • date and time of visit; and • access data for the "SQLI-GUEST" WIFI network. | We will keep your personal data for a maximum of 12 months from the date of your visit. |
| Manage any potential or actual disputes with you or third parties. | <ul style="list-style-type: none"> • identification data ; • data relating to your professional life ; • date and time of visit; and • data relating to the reason for your visit. | Your personal data will be kept until the expiry of all possible remedies. |

In any event, once the applicable retention period has expired, we will irrevocably delete or anonymize your personal data so that you can no longer be identified.

7 What rights do you have?

In accordance with applicable data protection regulations, and most specifically the GDPR, you have the following rights: right of access, rectification, erasure, opposition, limitation of processing, portability of your personal data.

Where the processing of your personal data is based on your consent, you may withdraw it at any time.

- **Right of access**

You may request access to your personal data at any time. If you exercise your right of access, we will send you a copy of the data in our possession, together with all information relating to its processing.

- **Right to rectification**

You have the right to ask us to rectify or complete any inaccurate or incomplete personal data in our possession.

- **Right to erasure**

You have the right to ask us to delete your personal data, for example if it is no longer required for processing.

We will do our best to comply with your request. Please note, however, that we may be obliged to retain all or part of your personal data if we are required to do so by law or if such data is necessary for the establishment, exercise, or defense of our legal rights.

- **Right to object**

You may object at any time, for reasons relating to your situation, to our using your personal data. We will then cease processing your personal data unless there are compelling legitimate grounds for us to continue processing your personal data (for example, if your data is necessary to establish, exercise or defend our rights or the rights of third parties in a court of law). If we are unable to comply with your objection, we will inform you of the reasons for our refusal.

- **Right to restrict the processing**

You may also request that we restrict the processing of your personal data for reasons relating to your situation. For example, if you dispute the accuracy of your personal data or object to its processing, you may also request that we do not process your data for the time necessary to verify and investigate your claims.

In this case, we will temporarily refrain from processing your personal data until the necessary verifications have been carried out or until we comply with your requests.

- **Right to data portability**

You may request the portability of your personal data. If you so request, we will provide you with your personal data in a readable and structured format that enables you to re-use it easily.

We would like to draw your attention to the fact that the portability of your personal data applies only to the personal data that you have communicated to us, provided that the communication of your personal data does not infringe the rights of third parties. If we are unable to comply with your request, we will inform you of the reasons for our refusal.

- **Right to withdraw your consent**

Where the processing of your personal data is based on your consent, you may withdraw it at any time. Withdrawal of your consent prevents us from processing your personal data but does not affect the lawfulness of any processing carried out prior to such withdrawal.

8 How to exercise these rights

To exercise your rights, please contact our dedicated department using the contact details given in **Section 9** (How can you contact us?). To process your request as efficiently as possible, we may ask you for certain additional information to confirm your identity and/or facilitate the location of the personal data concerned by your request.

Please note that some of these rights are subject to specific conditions dictated by the applicable regulations on the protection of personal data. If your situation does not meet these conditions, we will unfortunately be unable to process your request. We will inform you of the reasons for our refusal.

In any event, if you consider that your rights have not been respected or that your personal data has been processed in breach of the applicable regulations on the protection of personal data and the principles set out in this Policy, you may lodge a complaint with the competent courts or with the competent data protection authority, in Sweden, the Swedish Authority for Privacy Protection, Integritetsskyddsmyndigheten, Box 8114, 104 20 Stockholm, Sweden.

9 How can you contact us?

If you have any questions or requests concerning the processing we carry out with your personal data under this Policy, including the exercise of your rights, as detailed above, you can contact us, by email at the following address: privacyse@sqli.com or by post, at the following address: SQLI Nordics AB, Lilla Kyrkogatan 4, 411 15 Gothenburg, Sweden.

10 Changes and Updates to the Policy

We periodically review this Policy to ensure compliance and to keep it up to date with applicable data protection regulations.

We will inform you of any changes to this Policy.